



## Bloom Youth Project Coordinator Job Description

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### **JOB SUMMARY:**

The primary duties of the Bloom Youth Project Coordinator include supporting all aspects of Bloom Youth Project, a 7-month (April-October) youth internship program conducted at the Bloom Community Farm and throughout the community. Through this program, teens ages 14-16 work the farm, operate mobile markets, cook group meals, participate in life skills workshops and team building, and serve as ambassadors for The Hunger Coalition.

S/he/they must be personable, flexible, and highly organized, with good leadership skills and a passion for working with youth of various backgrounds. Proficient computer, writing and verbal communication skills also required. S/he/they will report directly to the Bloom Youth Project Supervisor. Must adhere to policies established by the Board of Directors as well as to the organization's goals and objectives. Bilingual Spanish speaking skills preferred.

### **QUALIFICATIONS:**

- Bachelor's Degree and/or 2 years of experience in youth programming or youth education required.
- Bilingual (Spanish/English) candidates strongly encouraged to apply.
- Must work well with persons of varied sexual preference, racial, ethnic, cultural, socioeconomic backgrounds, and with individuals who are differently-abled.
- Must have a demonstrated commitment to social justice and/or community service through previous employment and/or volunteer experience.
- Must have the ability to maintain strong boundaries with teens ages 14-17.
- We strongly encourage experience with teens who are overcoming a variety of challenges such as food insecurity and family or social barriers. This population is unique and requires a high level of patience and empathy.
- Must demonstrate good verbal and written communication skills and have the ability to organize and direct diverse age groups.
- Must be able to work in the field, outdoor classroom and office including difficult, repetitive physical work in extreme weather conditions.
- Garden or farm experience or knowledge preferred.
- Must be able to multitask at a fast pace and problem solve independently.
- Must be comfortable driving a passenger van and truck and trailer.

- Must be able to pass a national background check and be current in First Aid/CPR or able to obtain certification.

## **DUTIES & RESPONSIBILITIES:**

### **Bloom Youth Project**

- Assist program staff in managing all aspects of the 7 month (April-October) intern program.
- Work side by side with youth interns, ages 14-16 years old, as a positive role model with excellent work ethic and boundaries at all times.
- Assist with or lead morning work sessions, team building activities, meal preparation, life skills workshops and farm curriculum lessons.
- Assist with all disciplinary and behavioral issues with youth, displaying healthy boundaries and communication skills.
- Support youth through emotionally charged situations and utilize referrals to professional community resources when necessary.
- Use problem solving skills and staff training knowledge to make quick decisions in the field with minimal staff support.
- Conduct program logistics including transportation, grocery shopping and maintenance of program equipment.
- Drive company vehicles, including large vans and trailers, to transport interns to daily activities and work sites.

### **Other**

- Potential for involvement with other programming with The Hunger Coalition depending on candidate aptitude and interest.

**HOURS:** This is a temporary, seasonal position. Flexibility with start and end dates, approximately February 26<sup>th</sup>-October 31<sup>st</sup>; 35-40 hours per week during peak season, June-August. Evenings and weekends required seasonally.

**SALARY:** \$16-\$18 per hour DOE

**BENEFITS:** Benefits include flexible, fun workplace with great team environment; statutory benefits, including social security, worker's compensation, and state unemployment insurance. Specialized training as needed. Employee farm food allowance.

***The Hunger Coalition is an equal opportunity employer and service provider.***

*Interested individuals can send resume, cover letter and three references to [info@thehungercoalition.org](mailto:info@thehungercoalition.org).*