



# Bloom Youth Project Coordinator Job Description

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## **JOB SUMMARY:**

The primary duties of the Bloom Youth Project Coordinator include supporting all aspects of Bloom Youth Project, a youth internship program (ages 14-16 years) conducted at the Bloom Community Farm and throughout the community.

S/he must be personable, flexible, and highly organized, with good leadership skills and a passion for working with youth of various backgrounds. Proficient computer, writing and verbal communication skills also required. S/he will report directly to the Bloom Youth Project Supervisor. Must adhere to policies established by the Board of Directors as well as to the organization's goals and objectives.

## **QUALIFICATIONS:**

- Bachelor's Degree and/or 1 year of experience in youth programming, youth education required.
- Must work well with persons of varied sexual preference, racial, ethnic, cultural, socioeconomic backgrounds, and with individuals who are differently-abled.
- Must have a demonstrated commitment to social justice and/or community service through previous employment and/or volunteer experience.
- Must have the ability to maintain strong boundaries with children ages 6-19. Experience with teens who are overcoming a variety of challenges and obstacles is strongly encouraged.
- Must demonstrate good verbal and written communication skills and have the ability to organize and direct diverse age groups.
- Must be able to work in the field, outdoor classroom and office including difficult, repetitive physical work.
- Garden or farm experience or knowledge preferred.
- Must be able to multitask at a fast pace and problem solve independently.
- Must be comfortable driving a passenger van and truck and trailer.
- Must be able to pass a national background check and be current in First Aid/CPR or able to obtain certification.
- Bilingual (Spanish/English) candidates encouraged to apply.

## **DUTIES & RESPONSIBILITIES:**

### **Bloom Youth Project**

- Assist program staff in managing all aspects of the 7 month (April-October) intern program.
- Work side by side with youth interns, ages 14-16 years old, as a positive role model with excellent work ethic and boundaries at all times.

- Assist with or lead morning work sessions, team building activities, meal preparation, life skills classes and farm curriculum lessons.
- Assist with all disciplinary and behavioral issues with youth, displaying healthy boundaries and communication skills.
- Conduct program logistics including transportation, grocery shopping and maintenance of program equipment.
- Driving company vehicles, including large vans and trailers, to transport interns to daily activities and work sites.

**Other**

- Potential for involvement with other programming with The Hunger Coalition depending on candidate aptitude and interest.

**HOURS:** This is a temporary, seasonal position. Flexibility with start and end dates, program runs from March 1<sup>st</sup>-October 27<sup>th</sup>; 25-36 hours per week during peak season, June-August. Evenings and weekends required seasonally.

**SALARY:** \$15.50 per hour

**BENEFITS:** Benefits include flexible, fun workplace with great team environment; statutory benefits, including social security, workers compensation, and state unemployment insurance. Specialized training as needed. Employee farm food allowance.

***The Hunger Coalition is an equal opportunity employer and service provider.***

*Interested individuals can send resume, cover letter and three references to [info@thehungercoalition.org](mailto:info@thehungercoalition.org).*